



Sports &  
Leisure

Weddings &  
Celebrations

Conferences,  
Events & Meetings

## **Operations Manager**

Location: Bisley near Guildford, Surrey

Hours: Full Time – 40 Hours per week

Salary: On application

The National Small-Bore Rifle Association (NSRA) Limited is looking for an exceptional and motivated Operations Manager to join the team at the Lord Roberts Centre, their National Shooting Centre based in Bisley, outside Guildford. The Centre offers a number of facilities both for target shooting and other sports. The successful candidate will manage the whole centre and will be tasked with the day-to-day management of all elements involved in running the Lord Roberts Centre. This includes Operations, Health and Safety, Finance, Promotions and Events. Using your experience from a similar role in the Leisure, Sport and Recreation sector you will be expected to develop and engage with your staff, ensure outstanding customer service whilst continuing to grow the revenue side of the business.

For the right candidate this is a great opportunity to manage a key centre for a well established National Governing Body.

Basic Salary will be dependent on experience. If you are interested in the role and would like more information, please contact the NSRA Business and HR Manager on 01483 485 551.

Job Description and Personal Specification are available. If you wish to apply for the post please provide a CV accompanied by a hand written letter outlining why you should be considered for the post and how you meet the requirements of the role. This should include details on your record in an operational environment and your achievements to date.

**Closing date:** 13<sup>th</sup> November 2017

**Interviews will be held on:** 15<sup>th</sup> November 2017